

2.8: The Cornell Way

10 Steps of the CORNELL WAY

I. NOTE-TAKING:

Reading or hearing information for the first time while jotting down and organizing key points to be used later as a learning tool

C	Create Format	Step 1: CREATE Cornell notes format and complete heading
O	Organize Notes	Step 2: ORGANIZE notes on right side

II. NOTE-MAKING:

Within 24 hours of having taken the notes, revise these notes, generate questions and use collaboration to create meaning.

R	Review and Revise	Step 3: REVIEW AND REVISE notes
N	Note Key Ideas	Step 4: NOTE key ideas to create questions
E	Exchange Ideas	Step 5: EXCHANGE ideas by collaborating

III. NOTE-INTERACTING:

Interact with notes taken by creating a synthesized summary. Use Cornell notes as a learning tool to increase content class achievement.

L	Link Learning	Step 6: LINK learning to create a synthesized summary
L	Learning Tool	Step 7: Use completed Cornell notes as a LEARNING tool

IV. NOTE-REFLECTING:

Use written feedback to address areas of challenge by setting focus goals to improve future notes. The Cornell Note Reflective Log Handout provides the opportunity to reflect on the notes and the learning.

W	Written Feedback	Step 8: Provide WRITTEN feedback
A	Address	Step 9: ADDRESS written feedback
Y	Your Reflection	Step 10: Reflect on YOUR learning